



Free Farmers Markets Volunteer Job Description & Agreement During COVID-19

Position Description and Responsibilities:

General:

While maintaining social distance, volunteers will assist shoppers in a drive-through produce market. Volunteers will work with a WBAEFS staff member will help set-up tents, tables, produce displays; pack and distribute produce; and tear-down/clean-up after the market closes.

The market will operate rain or shine, except in severe weather (lightning, tornado, high winds, etc.). Volunteers will be notified if a market is canceled.

Volunteers should dress for the weather and be prepared to work on your feet, outdoors for the duration of the shift. Please wear close-toed shoes and bring a rain jacket. We recommend you bring sunscreen, insect repellent, sunglasses/hat – we will have a place for select personal items on site but ask that you limit what you bring to essentials.

WBAEFS will provide a hand-washing station, hand-sanitizer, facemasks, bottled drinking water, disposable nitrile gloves. Restrooms are available on-site for volunteers and staff.

Shift 1 Volunteers:

- 11am-3pm for 1-3pm markets; 2-4pm for 4-6pm markets
- Set-up tents, tables, produce displays; package produce for distribution; maintain produce displays during drive-through market. 1st shift volunteers will have a 15-minute break just before the market opens.

Shift 2 Volunteers:

- 12:30 – 4pm for 1-3pm markets; 3:30 – 7pm for 4-6pm markets
- Walk alongside drive-through shoppers with a shopping cart collecting shoppers' choice of produce. Shoppers will then load their own vehicle. Tear-down at the end of market – tear-down tents, tables, pack left-over produce, clean-up workspace. 2nd shift volunteer will have a 15-minute break as time allows.

Volunteer Requirements During COVID-10

During the COVID-19 pandemic, we are committed to providing a safe volunteer experience. In order to do this, we are requiring the following items:

Who can volunteer?

- Volunteers who are 16 years of age or older.
- Volunteers who have signed up for a volunteer shift on Sign Up Genius. **Please do not bring additional family or friends with you to your volunteer shift.**
- Volunteers who are physically well and have not experienced any symptoms of COVID-19 currently or in the past 14 days. Please visit the CDC website for more information - <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Volunteers who have not been exposed to anyone with COVID-19 symptoms, a positive COVID-19 test, or Influenza A or B within the last 14 days
- Volunteers who don't have an underlying medical condition that would put them in additional danger of contracting COVID-19. Please visit the CDC website for more information - <https://www.cdc.gov/coronavirus/2019-ncov/faq.html#Higher-Risk>. We also recommend that volunteers 65 years of age and older review the CDC information to assess risk before committing to a volunteer shift.
- Volunteers who have not traveled outside of the United States during the last 14 days
- Volunteers who are able to lift 20 pounds, work in a fast-paced environment and stand for the length of the volunteer shift.
- Volunteers who are able to work in summer weather conditions – heat, humidity, rain, etc.

The following precautions will be taken during the volunteer shift:

- Volunteers will keep a minimum of 6 feet of distance between themselves and others
- Volunteers will wash their hands before their volunteer shift and wear gloves during the volunteer shift (gloves can be provided if needed)
- Volunteers will wear a mask during the volunteer shift (a mask can be provided if needed)
- Volunteers will be able to access a restroom at the market site and will follow the sanitary precautions required by the site

I agree to the requirements and safety precautions listed above:

Volunteer Name: _____

Volunteer Signature: _____ **Date:** _____

*****Please bring this signed agreement to your first volunteer shift*****

**Thank you for your commitment to our community through
a healthy and safe volunteer experience!**